

GUILFORD



EST. 1913

## Application for Property Alteration

*No building, fence, wall or other structure shall be commenced, erected or maintained, nor shall any addition to or change or alteration therein be made, until the plans and specifications, showing the nature, kind, shape, height, materials, floor plans, color scheme, location and approximate cost of such structure and grading plan of the plot to be built upon shall have been submitted to and approved in writing by the Company and a copy thereof, as finally approved, lodged permanently with the Company. —Sub-Division VII, Guilford Deed and Agreement*

Property Owner: \_\_\_\_\_

Address of Project: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature of Homeowner(s): \_\_\_\_\_ Date: \_\_\_\_\_

Architect: \_\_\_\_\_

Contractor: \_\_\_\_\_

### Guilford Architectural Guidelines:

[guilfordassociation.org/wp-content/uploads/2026/01/GuilfordArchitecturalGuidelines-RJan2026.pdf](http://guilfordassociation.org/wp-content/uploads/2026/01/GuilfordArchitecturalGuidelines-RJan2026.pdf)

The following **must** be provided for a complete application:

- Description of the proposed alterations/changes, including the scope of work.
- Color photos of the existing structure or site showing the area to be altered AND a photo of the front of the house.
- Site plans, elevations, floor plans, and sections (for additions & new structures). Drawings must show the existing layout and the proposed changes. See architectural guidelines for additional drawing requirements.
- Detailed drawings and specifications showing all materials to be used. Brochures from manufacturers and cut sheets are **required** for windows and doors and are helpful for other building elements.
- Samples and/or paint codes for all colors to be used and indication of where they will be used.

### WORK MAY NOT BEGIN UNTIL ASSOCIATION APPROVAL IS RECEIVED

City of Baltimore building permits do not constitute approval by the Association, although a building permit may be required. Deviation from the plans approved by the Association requires a new submission to and approval by the Architectural Committee before work commences.

Email the completed property alteration form, with the appropriate attachments to the Guilford Association Office Manager at [officemanager@guilfordassociation.org](mailto:officemanager@guilfordassociation.org). Applications are to be submitted at least 5 days before meetings of the Architectural Committee. Committee meetings are scheduled for the first Saturday of each month. Reviews are typically provided within one week of the meeting. Please email the Guilford Association Office Manager if you have questions.

Application received \_\_\_\_\_